



# What to do with your waste.

## Reduce

- ✓ Consider if you really need new items, can they be repaired or refreshed?
- ✓ Order only what you need
- ✓ Don't print unless absolutely necessary
- ✓ Use electronic communications where possible
- ✓ Ask suppliers to minimise packaging

## Re-use

- ✓ Avoid disposable packaging for food and drink – get a reusable coffee mug and plastic containers
- ✓ Shred paper and use for packaging
- ✓ Use both sides of paper
- ✓ Utilise services that redistribute unwanted items such as furniture and electronics – (others can get use out of your old items)

## Recycle

- ✓ Recycle used paper
- ✓ Utilise all of the recycling facilities available to you
- ✓ Think before putting anything in general waste as this will end up in landfill

**Seven billion dreams.  
One planet.  
Consume with care.**